

# Member Information Service

## Cabinet Member Decision

None.

## Committee Meetings

Please note that all meetings start at 7.00 pm in the Council Chamber, unless otherwise stated.

### JUNE 2015

24 June – Council.  
25 June – Standards Committee.  
30 June – Audit Committee.

### JULY 2015

1 July – Licensing Sub-Committee A @ 6.30 p.m.  
6 July – Cabinet @ 4.00 p.m.  
7 July – Scrutiny Committee for Planning and Economic Development.  
22 July – Charity Trustees @ 6.45 p.m.  
22 July – Council.

## PLANNING COMMITTEES

### JULY 2015

9 July – District Planning Committee @ 2.00 p.m.  
16 July – Planning Committee A  
30 July – Planning Committee B

**PLEASE NOTE THAT** a Liquor Licensing Panel will be held at 2.00 p.m. on Tuesday, 7 July to consider an application for a Premises Licence at Nicky C and Tom's Food, High Street, Cuckfield RH17 5JX

## Agendas

### Audit Committee – 30 June 2015

To confirm the Minutes of the meeting of the Committee held on:-

- (a) 17 March 2015; and
- (b) 20 May 2015.

Treasury Management Strategy Statement and Annual Investment Strategy 2015/16 to 2017/18.

External Audit Business.

Internal Audit Annual Report 2014/15.

Internal Audit – Monitoring Report.

Committee Work Programme.

### Licensing Sub-Committee A – 1 July 2015

To confirm the Minutes of the meeting of the Sub – Committee held on 9 December 2014

Review of a Hackney Carriage Drivers Licence – Exempt Report

### Planning Committee B – 2 July 2015

#### **PART I – RECOMMENDED FOR APPROVAL**

14/03239/FUL Grove Lodge, Oakwood Road, Burgess Hill, West Sussex, RH15 0HZ

<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=NBOO24KT0BY00>

14/03437/COU Grove Lodge, Oakwood Road, Burgess Hill, West Sussex, RH15 0HZ

<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=NCEVVIKT07E00>

DM/15/0841 Land Adjacent To, Deaks Lane, Ansty, West Sussex, RH17 5AS

<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=NKE097KT08C00>

DM/15/1136 Retail Units 1-8, The Orchards, Haywards Heath, West Sussex, RH16 3TH

<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=NLCSHFKT07Z00>

#### **PART II – RECOMMENDED FOR REFUSAL**

None.

#### **PART III – OTHER MATTERS**

None.

## Member Training

All Member Training Sessions commence at 6.30 p.m. and are held in the Council Chamber

Date	Training Event
<b>2015</b>	
8 July 3.30 p.m. and 6.30 p.m.	Licensing <b>Please note that</b> this training session is mandatory for members of the Licensing Committee. All other Members are encouraged to attend one of these sessions.
09 September	Overview and Scrutiny
20 October	Safeguarding <b>Please note that</b> this training session is mandatory for all Members to attend.
17 November	Data Protection and Freedom of Information
08 December	Housing and Anti-Social Behaviour
<b>2016</b>	
06 January	Finance and Corporate Plan
03 February	Economic Development and Town Centre Revitalisation

## Information and News

### Customer Services Centre

The Council's Customer Services team deals with over 10,000 calls a month through its contact centre and handles over 4,000 visitors to reception. The team is the first point of contact for the majority of the Council's business and aims to answer as many queries as possible at the first point of call.

The Business Unit Leader for Customer Services and Communications, Diane Talbot would be happy to hear from any Councillors that would like to visit the Customer Services centre and observe first hand the team in action. You will be offered the opportunity to listen in to some calls and to spend some time behind the reception desk to help get a better understanding of the range and type of queries the team receives.

Available dates are:

- Wednesday 8 July
- Thursday 9 July
- Monday 20 July
- Tuesday 21 July

If you would like to take advantage of this offer then please email [diane.talbot@midsussex.gov.uk](mailto:diane.talbot@midsussex.gov.uk) with a preferred time.

If you would like to visit the customer services centre but cannot make the dates above then please email Diane to agree a mutually convenient time.

### Local Government Ombudsman – Advice on dealing with complaints

The Local Government Ombudsman has recently worked in partnership with the Local Government Association to produce a workbook for councillors which explains how they can support local people with

their complaints and identifies opportunities for using complaints data as part of their scrutiny toolkit. This can be found at the link [here](#)

If you have any further queries with regards to dealing with complaints then please feel free to contact Karen Speirs, Senior Customer Services Officer, at [Karen.speirs@midsussex.gov.uk](mailto:Karen.speirs@midsussex.gov.uk) or 01444 477510 who will be happy to offer advice and guidance on the Council's Complaints Procedure.

## News Releases

For further information or copies of the press releases listed below, please contact the Press Office on 01444 477387 or use the following link:

email: <http://www.midsussex.gov.uk/Press/9601.htm>

PR 1961 – Draft District Plan published for final consultation.

PR 1962 - Mid Sussex is Open 4 Business in 2015.

PR 1963 - Grant funding boost for Mid Sussex businesses.

PR 1964 - Council awards £115,000 in grants to support local community projects.

PR 1965 – It only takes two minutes to help a rough sleeper.

PR 1966 – New starter units are a hit with local businesses.